

# Course Description

## How to Elicit (Gather), Write, and Analyze Business Requirements AMS1053

21 Professional Development Units  
21 Continuing Development Units  
21 Education Hours

### Overview

This course gives you a proven set of core techniques, methods, and tricks to elicit (gather), capture, write (express), and analyze business requirements. Requirements written in human language can be subjective, ambiguous, and subject to interpretation. To create “good” requirements, you need to become proficient in the “language and techniques” of requirements definition. The course covers how to write effective business requirements and includes business analysis techniques to identify and analyze business problems.



### After completion of this workshop, participants will be able to:

- Write Business Requirements that solve business problems
- Use 10 critical requirements questions to guide the requirements capture process
- Translate business needs into well-structured business requirement statements
- Apply the four rules for managing a group of requirements
- Prioritize requirements based on business and system needs
- Choose risk reduction alternatives for high-risk requirements

### Format

This course is highly interactive and how-to oriented. Discussion of concepts and principles is followed by hands-on exercises. The emphasis is on the practical application

### Delivery Options

### Duration

3 days

### Who Should Attend

Business System Analysts, Business Analysts, Requirement Managers, System Analysts, Business Process Users, Business Process Managers, Subject Matter Experts, User Liaison Personnel, and anyone involved in defining or deciphering business system requirements would benefit from taking this course.