

Course Description

Advanced Skills for the Business Analyst AMS147

14 Professional Development Units
14 Education Hours

Overview

Business process modeling and analysis is a crucial component of Business Process Improvement (BPI) efforts. It is also a critical but often overlooked activity in new systems development. In this course, you will learn the skills necessary to lead your customer and support your team in the successful documentation of business processes and business requirements.

Learning Objectives

- Understand and define project and process with respect to requirement definition and process management
- Understand and define a formal business analysis methodology
- Understand the reactive and proactive roles of the Business Analyst
- Understand “As Is” business modeling
- How to use “Use Cases”, prototypes and scenarios for process and data modeling of the “As Is” and “To Be” processes
- How to conduct and participate in requirements meetings
- Understand meaningful customer involvement
- Learn how to establish and sustain a productive and open communications partnership between you and the customer
- Understand scope definition and scope management
- How to use project management tools to validate customer requirements
- Define metrics to assure requirements attainment

Format

The format of the course is highly interactive and how-to oriented. Discussion of concepts and principles is followed by exercises. The emphasis is on the practical application and adaptation of selected tools and processes.

Duration

Two days

Who Should Attend

Project Managers who have a dual responsibility as both a project manager and business analyst, those new to the role of a Business Analyst, Project Leads and Business Managers would benefit from this course.

