

Course Description

Contracting Officer's Representative (COR) Class AMS183

35 Professional Development Units
35 Education Hours

Overview

This course teaches the 18 duties of the Contract Officer's Technical Representative (COR). The class is experiential and applied. This is not meant to be a certification class for Contracting Officers (CO). The modules are subsets of the overall procurement process, where the COR would have input. Each module will include an overview; the tasks and steps to be performed; how successful completion of each duty is measured and references to applicable Federal Acquisition Regulations (FAR) and policies. The manual will also include a detailed glossary. The class will provide participants with best practices and acceptable Federal Government methods and steps. Instruction will consist of lecture; small and large group discussions and an ongoing case study, where participants will follow and develop procurement through the entire process. The class complies with the training blueprint from the Federal Acquisition Institute (FAI).



Learning Objectives

- Know the steps in Federal Procurement
- Know and apply COR duties for all the procurement steps
- Be up to date on COR actions
- Practice the COR actions using a case study
- Build and understand best practices

Format

The format of the class is highly interactive and how-to oriented. Discussion of concepts and principles is followed by team exercises using a real project chosen by the attendees. The emphasis is on the practical application and adaptation of selected tools and processes to small projects.

Duration

Five days

Who Should Attend

Individuals involved with federal government contracting and acquisition activities would benefit from taking this class