

Course Description

Delegating, Not Abdicating AMS280

Overview

As a manager, it is virtually impossible to accomplish everything required of your position without farming out some of the daily responsibilities, but what happens when those tasks don't get completed on a timely basis? This program suggests ways to delegate effectively and tip the scales in your favor for a favorable outcome.

Learning Objectives

- Share the load does not mean dump the load
- Create reasonable expectations for associates
- Identify what can and what should be delegated
- Create an atmosphere of teaming through delegation
- Design performance metrics that allow for delegation

Format

This course is highly interactive and adaptive to participants' interests and needs. A discussion approach is used and is accompanied by individual and team exercises. The coverage is practical but intense and designed to impart usable skills for each participant.

Duration

One Day

Delivery Options

Who Should Attend

Supervisors, managers and other staff.

